

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: Sep 24, 2015

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptances.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

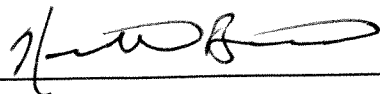
Routine Procurement Function

Associated Cost: _____

Budgeted Item: Not Applicable

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: _____



Date: _____

9/15/15

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 9/24/2015

Department Contact: Cecilia Summers

Phone # 256-427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20150924pro bids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

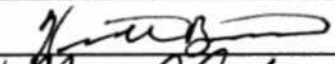
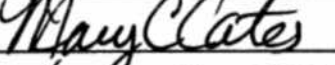

Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Select...</u>	Grant Name:
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Department	Signature	Date
1) Originating		9/15/15
2) Legal		9/16/15
3) Finance		9/15/15
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.15-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of September 24, 2015 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Mars LLC	Disposal of Surplus Computer Equip.	One Year W/Extensions
Tennant Sales & Service Co	Ride-on Sweeper/Walk Behind Scrubber	One Year
Bowie International LLC	Animal Transport Units	One Year
Brindlee Mountain Fire Apparatus LLC	Used Heavy Rescue Truck	One Time

ADOPTED this the 24th day of September 2015.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 24th day of September 2015.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE

September 24, 2015

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Mars LLC Huntsville, AL	Disposal of Surplus Computer Equipment	One Year W/Extensions	
Tennant Sales & Services CO Minneapolis, MN	Ride-On Sweeper/Walk behind Scrubber	One Year	
Bowie International LLC Lake City IA	Animal Transport Units	One Year	
Brindlee Mountain Fire Apparatus LLC Union Grove, AL	Used Heavy Rescue Truck	One Time	

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**

The Star of Alabama

TO: PROCUREMENT SERVICESFROM: ITS DEPARTMENTBID NUMBER: 81-2015-81-2DATE: 9/24/15COMMODITY/SERVICE: Disposal of Surplus Computer Equip.AGREEMENT BETWEEN CITY OF HUNTSVILLE AND MARS, LLC.

RECOMMENDATION: The ITS Department recommends that MARS, LLC be awarded the contract for the above service
as they were the only responsive/responsible bidder for the above listed bid.

Description	Price	UOM	Comment
% Represents Commission Due The City Upon Disposal Of The			
Equipment.		71%	Commission Due To City of Huntsville

INITIAL PURCHASE: _____

FUNDING SOURCE: N/A

TERM OF CONTRACT:

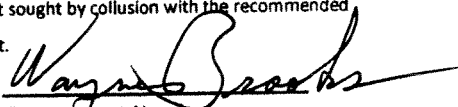
☐ One Time☐ Three Months☐ One Year☒ One Year w/Additional One Year Extensions as Allowable by State Law☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.


Procurement Services

Council President

Sept. 24, 2015
Date


Department Head

Mayor Tommy Battle

Sept. 24, 2015
Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Mike BlankenshipBID NUMBER: 70-2015-54-1DATE: 9/14/15COMMODITY/SERVICE: Ride-on Sweeper/Walk behind ScrubberAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Tennant Sales & Service Company

RECOMMENDATION: It is recommended to award the above listed bid to Tennant Sales & Service Company as they were the sole bidder.

Description	Price	UOM	Comment
Ride on sweeper Make: Tennant	\$ 37,588.04		Delivery 45 Days ARO
model: S30			
Walk Behind Scrubber Make: Tennant	\$ 7,575.89		Delivery 21 Days ARO
Model: T5			

INITIAL PURCHASE: \$ 45,163.93FUNDING SOURCE: 23-5400-0804-8604TERM OF CONTRACT: ☐ One Time
☐ Three Months
☒ One Year
☐ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services

Council President

Date

9/24/2015

Department Head

Mayor Tommy Battle

Date

9/24/2015

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Mike BlankenshipBID NUMBER: 68-2015-54-1DATE: 9/3/15COMMODITY/SERVICE: Animal Transport UnitsAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Bowie International LLCRECOMMENDATION: Award bid to Bowie International, LLC due to them being the only bidder.

Description	Price	UOM	Comment
Solid Fiberglass Animal Unit Installed			
Make : Custom Fiberglass Coaches			
Model: C-100			
Delivery Schedule: 180-210 days			
	\$ 14,465.00		
Extended Price for Two(2) each	\$ 28,930.00		

INITIAL PURCHASE: \$ 28,930.00FUNDING SOURCE: 23-5400-0804-8604TERM OF CONTRACT: ☐ One Time
☐ Three Months
☒ One Year
☐ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)**APPROVALS:**

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Procurement Services
Department Head

Council President

9/24/2015

Date

Mayor Tommy Battle

9/24/2015

Date

BID AWARD RECOMMENDATION

Revised 04/17/2013

**HUNTSVILLE**
The Star of Alabama

TO: PROCUREMENT SERVICES
FROM: HFR
BID NUMBER: 69-2015-53-2
COMMODITY/SERVICE: USED HEAVY RESCUE TRUCK

DATE: 9/11/15AGREEMENT BETWEEN CITY OF HUNTSVILLE AND BRINDLEE MOUNTAIN FIRE APPARATUS LLCRECOMMENDATION: RECOMMEND AWARD TO THE PROPOSER RECEIVING THE HIGHEST OVERALL EVALUATION SCORE

Description	Price	UOM	Comment
USED 2006 HEAVY RESCUE TRUCK	\$ 177,965.00	EA	

INITIAL PURCHASE: \$ 177,965.00FUNDING SOURCE: 23-5400-0804-8604

TERM OF CONTRACT: ☒ One Time
☐ Three Months
☐ One Year
☐ One Year w/Additional One Year Extensions as Allowable by State Law
☐ Other (explain)

APPROVALS:

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Procurement Services

Department Head

Council President

Sept. 24, 2015
Date

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Sept. 24, 2015
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